



The
UNIVERSITY
of **VERMONT**

EXECUTIVE COMMITTEE MEETING
October 22, 2007
MINUTES

Present: Holly-Lynn Busier, Kathy Manning, Susan Roche

I. Determining Our Role

Representing the college faculty:

- a. Advice and guidance to the Dean and College Council
- b. Raising issues (e.g., faculty morale, overwork, use of the College committee structure, accountability)

Providing feedback to the College Council:

- a. Standing agenda item on the College Council in order to raise pertinent issues
- b. Regular monthly meetings with the Dean and Assistant Deans

Building accountability for committee work and other College business:

- a. Helping to clarify what belongs at the central level versus the department level
- b. Providing a liaison between exec committee and each standing committee

II. Executive Committee Issues for 2007 – 2008 (preliminary list)

- a. Bylaw revisions (vote by November 15)
- b. RPT revisions
- c. College faculty meetings change
- d. Encourage better use of technology to convey information (e.g., posting committee minutes on the College listserv, monthly dean updates, bylaw revision discussion via listserv)
- e. Leadership development (future department chairs, FAC and Dean roles in this process, increase gender and racial equity among CESS leadership)
- f. Use of standing committees rather than ad hoc
- g. Encouraging more timely resolution of proposals, programs, and other activities (“making a difference”)
- h. Reducing the service workload through better use of the governance structure
- i. Address morale issues among the faculty and CESS staff
- j. Professional development funds clarification